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| **DATE:** | Monday, November 22, 2017 |
| **TIME:** | 11:00 am |
| **LOCATION:** | SIM HQ BLK A |

**PROJECT MEETING MINUTES**

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| **MEETING / PROJECT NAME:** | Meeting 19 |
| **MINUTES PREPARED BY:** | Abhi Jay Krishnan |

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| **1. MEETING OBJECTIVE** | | | |
| Last meeting to finalize all documents | | | |
| **2. ATTENDEES PRESENT** | | | |
| **NAME** | **Student ID** | **EMAIL** | **PHONE** |
| Abhi Jay Krishnan | 5025448 | abhijay.krishnan@gmail.com | 81638021 |
| Durrah Afshan | 5025916 | durrahafshan@gmail.com | 91759105 |
| Rivaldo Erawan | 5026374 | rivaldo.erawan97@gmail.com | 96565187 |
| Kim Hyeoncheol | 5026052 | effectmix@gmail.com | 88087415 |
| **3. AGENDA & NOTES, DECISIONS, ISSUES** | | | |
| **NOTES** | |  |  |
| Double checked all documentation and prepared final submission deliverables. | | | |

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| **SUBMITTED BY:** | Abhi Jay Krishnan | **APPROVED BY:** | Durrah Afshan |
|  |  |  | Rivaldo Erawan |
|  |  |  | Kim Hyeoncheol |